



250th TOWN ANNIVERSARY COMMITTEE

MEETING MINUTES for Tuesday, October 4, 2016

MEMBERS

PRESENT: Virginia Simms George (Chair), Norm Corbin (Clerk), Dale Rains (Treasurer), David Carlson, Cathy McAuliffe, Amelia Graham,

ABSENT: Thomas Lowe (Vice-Chair), Robert Marchetta, Lorna Helms

OTHERS: Andy Dowd, Bill Pantazis, Dawn Rand

Meeting called to order: 5:30pm.

Meeting Minutes:

The meeting minutes for September 13, 2016 were accepted as written.

- **Chairman :**
 - Memorabilia from the 250th Celebrations will be collected and donated to the Northborough Historical Society.
 - The Chair is planning a dinner for members of the 250th Committee with significant others.
 - The tentative date is for the evening of November 12th.
 - It was proposed that the 250th Committee donate Holiday banners for hanging along on Main St. The quantity to purchase will depend on the price and recommendations from the DPW.
 - Amy will contact someone for a possible design that includes a snowflake.
 - We should consider a full page ad in a local paper to thank all the people volunteering to support our 250th year events.
 - We should consider replacing the current “Welcome to Northborough” signs with more permanent structures. It would include the 250th LOGO. The current ones are showing their age. Three would be needed.
 - Andy will speak with the DPW regarding the signs
 - What can we do to thank Assabet Vocational High for their 250th Celebration support?
 - Members of the 250th Committee are requested to attend the Nov 14th Board of Selectmen Meeting
- **Finance Committee & Fundraising & Marketing**
 - ***Finances:***
 - Additional incomes from the sale of commemorative items and quilt ticket sales have been received.
 - Expenses for the fireworks and parade have been received
 - Still waiting for expenses from the DPW and Police for “Family Fun Day” and Applefest Parade
 - ***Cookbook:***
 - Cookbooks look great, some were sold at the Applefest Street Fair booth
 - One will be given to Bob Ellis for his support on this project
 - Additional books will be given to members of the Cookbook sub-committee
 - ***Banners:***
 - Cathy needs to know how many thank you notecards to prepare and who they should be addressed to.
 - Virginia will follow-up with Lorna regarding how to give the 250th Banners to their sponsors.

- **Town Sponsored Events:**
 - **Pre-Fireworks (September 17, 2016)-**
 - Assabet Tech. prepared a sign listing all the Northborough citizens who lost their lives while serving their country. It was displayed at the pre-fireworks event.
 - **Applefest Parade (September 18, 2016)-**
 - The parade was a great success
 - **Applefest Street Fair (September 18, 2016)-**
 - Thank you to the volunteers who worked the 250th Commemorative Items booth. Many sales were made.
 - **Cemetery Tour (September 24 , 2016) –**
 - This event brought nearly 200 people into the Howard Street Cemetery.
 - Many visitors mentioned how interesting they found the event.
 - A video was taken by the Town’s Cable Access Team. It should be available for viewing within a week or two.
 - **250th Finale (October 29, 2016)**
 - Quilt Tickets will be sold at the event. It will also be raffled-off that evening. Amy could use some help in selling the tickets.
 - There is a block of 5 guest rooms being held at the hotel
 - Dawn has a team working on prizes for the best costumes. Prizes will most likely be 250th memorabilia items.
 - As of today, about 100 tickets have been sold for the Finale.
 - Assabet Tech. will make the posters listing all the 250th Sponsors
 - **Hidden History Markers: Discover Northborough’s Past –**
 - All markers were removed and disassembled on October 1st.
 - Total Expenses of \$211.98 were submitted to Dale for reimbursement.
- **Community & Civic Organization & Other Events**
 - **3rd Grade History Video Project –** Cathy will organize a showing of the video at the Northborough Library with some refreshments. More details at the next meeting.
 - **Friends of the Library - “Antiques Appraisal”** October 15.
 - **Senior Center – “Fashion Show”,** October 15th
 - **Historical Society – “Harvest Supper”,** October 22 .
 - **Northborough Interfaith Clergy Association - “Week of Gratitude”** November 20-26

Next 250th Committee meeting: October 25th, 2016 at 5:30

Agenda

- Meeting Minutes
- Reports:
 - Chair Update
 - Financial Report
- Upcoming Program Updates:
 - Elementary School Video
 - 250th Finale
- Any other business to come before the Committee

Meeting Adjourned at 6:30pm

Respectfully submitted, Normand Corbin, 250th Anniversary Secretary